

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

ANNUAL COUNCIL – TUESDAY, 16 MAY 2017

| Title of report | SCHEDULE OF MEETINGS |
|----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Contacts | <p>Councillor Nick Rushton 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Interim Director of Resources 01530 454833 andrew.hunkin@nwleicestershire.gov.uk</p> <p>Head of Legal and Support Services 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk</p> |
| Purpose of report | To agree the schedule of meetings for the forthcoming municipal year. |
| Council priorities | Value for Money. |
| Implications: | |
| Financial/Staff | None. |
| Link to relevant CAT | None. |
| Risk Management | None. |
| Equalities Impact Screening | None. |
| Human Rights | None. |
| Transformational Government | None. |
| Comments of Head of Paid Service | The report is satisfactory. |
| Comments of Deputy Section 151 Officer | The report is satisfactory. |
| Comments of Monitoring Officer | The report is satisfactory. |

| | |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Consultees | Corporate Leadership Team Strategy Group Performance Team Leicestershire County Council Town and Parish Councils |
| Background papers | None. |
| Recommendations | <p>A) THE PROPOSED SCHEDULE OF MEETINGS FOR 2017/18 BE AGREED.</p> <p>B) THE FUTURE SCHEDULE OF COUNCIL AND CABINET MEETINGS FOR 2018/19 BE NOTED.</p> |

1.0 BACKGROUND INFORMATION

- 1.1 Each year Council are asked to approve the schedule of meetings for the forthcoming year. The proposed schedule of meetings is attached at Appendix 1 to the report.
- 1.2 For reasons of administrative efficiency, the schedule of meetings for 2017/18 includes some dates for June 2018. In addition, at the request of the Leader, meetings of Council and Cabinet have been programmed up to the municipal year 2018/19. This is to enable members to have notice of these meetings well in advance.

2.0 MAIN FEATURES OF THE SCHEDULE

- 2.1 When compiling the schedule of meetings, regard has been had to the Council's service and financial planning timetable which includes the budget process, and the proposed meeting schedules of Leicestershire County Council and the Parish Councils within North West Leicestershire.
- 2.2 Meetings of the main committees have been programmed for the municipal year 2017/18 as follows:
- | | |
|------------------------------------------|--------------------|
| Audit and Governance Committee | 4 |
| Cabinet | 10 |
| Coalville Special Expenses Working Party | 4 |
| Council | 5 + Annual Meeting |
| Licensing Committee | 4 |
| Local Plan Advisory Committee | 4 |
| Planning Committee | 12 |
| Policy Development Group | 4 |
- 2.3 Please note that the Cabinet meetings are included in the schedule for information only as the frequency, dates and times of the meetings are agreed by the Leader.
- 2.4 The meetings of the Coalville Special Expenses Working Party are also included for information only as these dates are agreed by the Working Party.